residential tenancies authority

Internet: www.rta.qld.gov.au

Form 13
Notice of Intention to Leave

Residential Tenancies and Rooming Accommodation Act 2008
(Section 327)

Purpose of this form - this form is used when the tenant/s are giving notice to the lessor that they wish to vacate the premises.

Form completed by - the tenant/s and given to the lessor/agent. It may only be given in accordance with the Act.

A *Notice of Intention to Leave* for unremedied breach may only be given when the 7 day remedy period has elapsed.

If you receive this form as a lessor or agent it means that the tenants are giving you notice that they wish to vacate the premises. This may be for a number of grounds (reasons).

If you dispute the grounds (reasons) on which this notice was given you may first attempt to resolve it by contacting the party who gave the notice. If that fails you can access the RTA's Dispute Resolution Service by lodging a *Dispute Resolution Request* (Form 16) with the RTA.

Further asistance - please read the Information Statement you received at the start of the tenancy or visit the RTA website www.rta.qld.gov.au.

Please print

1 Name of tenant/s serving this notice

1.

2.

3.

2 Name of lessor/agent to whom notice is being given

Sutherlands Property Management Group Pty Ltd

3 Address of the rental premises

Postcode **0**

4 Is this notice being served with or without grounds (reasons)?

With grounds ☐ ▶ **Go to 5**

Without grounds ☐ ▶ **Go to 6**

5 What are the grounds (reason/s) for giving this notice?

In the event of a Break Fixed Term Lease Agreement.

I/We hereby agree that I/we will pay the rent up to and including the day prior to the replacement Tenant taking over the agreement.

I/We agree to pay all costs incurred being a letting fee of one (1) weeks rent + GST, internet advertising of $110 and other print media at cost.

I/We also agree to move out on the date indicated in Item 8 of this form to allow two (2) days for the vacate inspection to be conducted before the replacement Tenant takes possession.

I/We agree that should the replacement Tenant fail to take possession of the Property for whatever reason, the existing signed Agreement to Terminate Fixed Tenancy will continue to apply. I/we agree to continue to pay rent until another suitable applicant is approved and takes possession of the Property should this occur.

6 Tenant/s forwarding address

1.

Postcode **0**

2.

Postcode **0**

3.

Postcode **0**

7 Date of this notice

/ /

8 I/We intend to give up vacant possession

at (Time) **:** on (Date) **/ /**

(There are minimum notice periods which must be given)

9 **Tenant 1** - signature

Tenant 2 - signature

Tenant 3 - signature

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